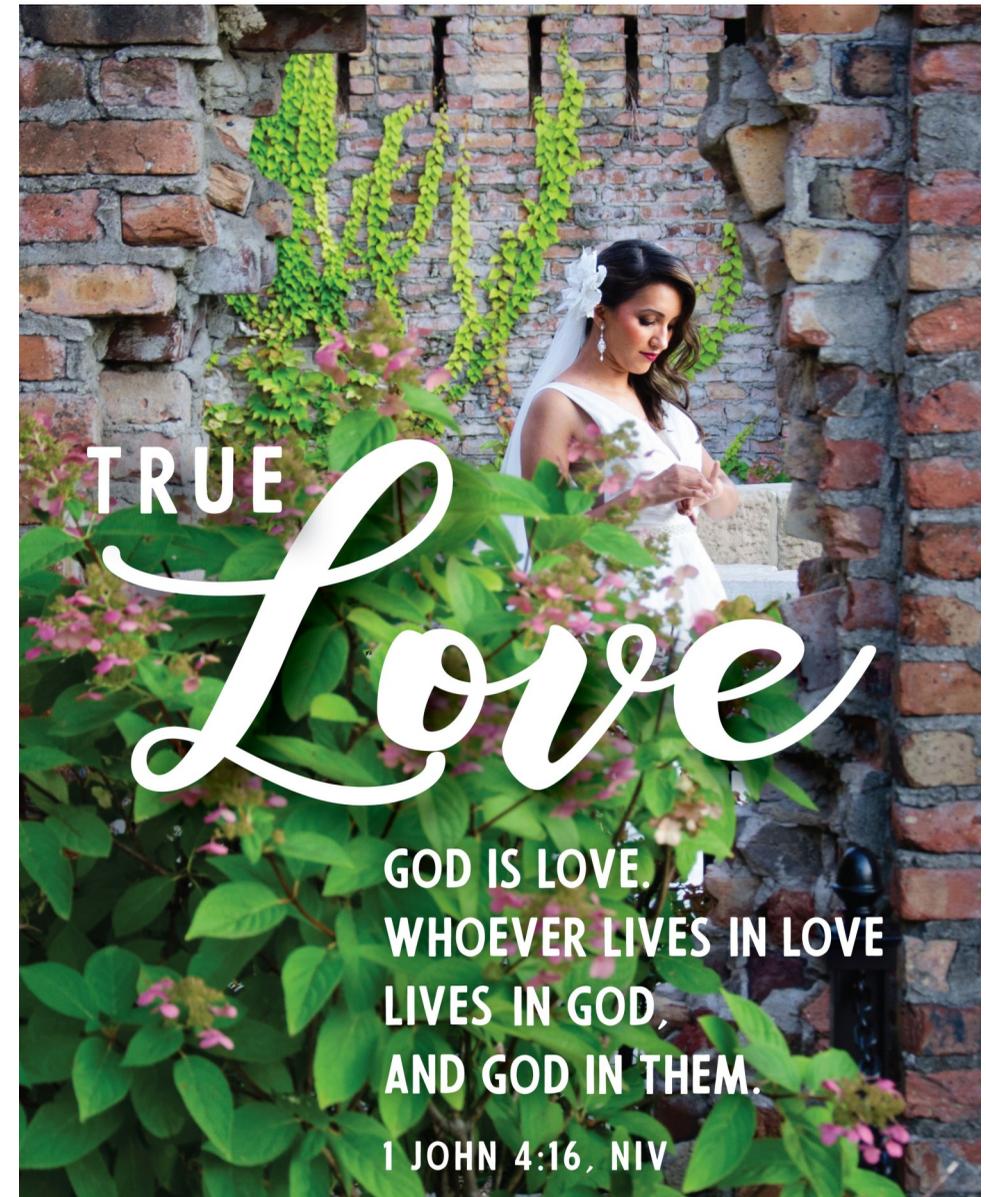


**SHILOH**  
UNITED METHODIST CHURCH  
1810 Shiloh Road  
Billings, Montana 59106  
(406) 656-0500  
[www.shilohbillings.church](http://www.shilohbillings.church)



## **Planning Your Wedding**

Shiloh United Methodist Church  
Billings, Montana

## What is Christian Marriage?

Christian marriage begins with a decision of two persons to spend the remainder of their lives together, sharing the joys and cares, the loves and responsibilities of interdependent living.

More than just a physical union, Christian marriage is the uniting of two spirits, two children of God. Through mutual trust and faith, the two can achieve a sense of oneness that will touch every element of their lives.

## Who May Be Married in the Church?

Our Sanctuary is dedicated to the glory of God, and used for the administration of the Christian sacraments, public worship, and private prayer, for weddings and funerals, and for activities of the church and its organizations. To all who desire to use the worship facilities for any of these purposes, a cordial invitation is extended. Please remember to treat them with reverence and good taste.



## The Church

The church is happy to make its facilities available to all who desire a wedding service which emphasizes the sacredness of Christian marriage. A wedding is a sacred even and we strive to keep every part of the ceremony in harmony with this ideal.

Because the church is a private facility and in keeping with its purpose and policy: **SMOKING IS NOT PERMITTED IN THE BUILDING AND ALCOHOLIC BEVERAGES ARE NOT TO BE BROUGHT, CONSUMED OR SERVED ANYWHERE ON THE PROPERTY.** Any violation of this policy will call for the immediate cancellation of the wedding.

## Rehearsal

To make sure the wedding ceremony proceeds smoothly, a rehearsal is usually held 1-2 days prior. During the carefully outlined rehearsal, details of the wedding are reviewed. This rehearsal is to be attended only by members of the wedding party, the ushers, the parents of the bride, and the parents of the groom. The musician(s) should also attend if possible.

## Reception

If desired, the Reception Team will provide services and equipment for anyone desiring a reception at the church. Contact the Administrative Assistant/Reception Coordinator with details. Please see the fee schedule below.

The Fellowship Hall will hold 8 round tables that will seat 8 people for a total of 64 seats. There is also room for 2 long tables that can be used for the food. Advance notice should be given as far in advance as possible. The wedding party is responsible for both decorating and removing of the decorations immediately after the reception.

The church will provide the punch bowl, ladle, cups, nut & mint dishes, tea and coffee service and a knife for cutting the cake. Tablecloths and other paper or linen products will be provided by the wedding party.

The Reception Team will set up the reception tables, arrange the refreshments on the serving tables, and serve the refreshments unless the bride would like to honor special friends by asking them to serve the refreshments. The Team will clean up the area after the reception is over.

All reception fees must be paid in advance to the Reception Coordinator.

### Fees:

For serving cake coffee, tea, mints and nuts:

\$ 75.00 – first 50 guests

\$100.00 – 51-100 guests

For serving buffet lunches/dinners:

\$150.00 – first 50 guests

\$200.00 – 51-100 guests

If the Reception Team is not serving the reception, no church dishes, tablecloths or other equipment will be provided. The family must do all set up and must clean up immediately after the event.

## Application for Wedding Service

In order to confirm a wedding date and time, fees must be submitted to the church office 30 days prior to the ceremony.

### Cost

Shiloh Members & Supporters: \$250

All Others: \$400

This includes the use of the building, the services of a sound technician (\$40), and a cleaning fee (\$50).

Additional fees for the pastor (see “The Pastor” section) and musicians are not included in this fee.



### Cancellations

In the event the wedding is cancelled, the Ceremony fee is 50% refundable if the cancellation occurs at least 30 days prior to the wedding date. If the wedding is cancelled less than 30 days before the ceremony, the fee is not refundable.

### Other Matters of Importance...

- ◇ **No rice, confetti or bird seed** is to be distributed or thrown on Church property.
- ◇ **No Smoking** is allowed in the building.
- ◇ **No Alcoholic Beverages** are permitted at any time, including receptions held on Church property.
- ◇ The Church will not allow the rehearsal or wedding to take place when ANY member of the wedding party is under the influence of drugs or alcohol.
- ◇ Any cancellation of wedding plans must be made in writing as soon as possible.

## Scheduling of the Wedding

The time of weddings is dependent upon available facilities and personnel.

Once all fees have been paid, the date and time will be reserved on the church calendar. Do not make detailed arrangements until this process has been completed.

### The Pastor

The pastor of Shiloh will ordinarily officiate at the wedding ceremony. In their absence, you may ask another minister to officiate. Shiloh's minister is happy to share the service with another minister or priest.

Pastor Cost: \$150



### Meet with our Pastor

Hi, my name is Tyler Amundson. I am the Pastor of Shiloh United Methodist Church and I am thankful you have chosen to celebrate your relationship through marriage and a covenant to support one another. I like to meet with couples 2 times prior to their wedding. The first meeting is to help us plan the service and to hear the story of you as a couple. The second meeting is to go over a marriage assessment you will take between the two meetings. This assessment will highlight areas where you may find conflict or challenge in your marriage. The cost of this assessment is **\$35** and is done online between the two meetings.

We also want to offer you support as a church, so taking time to meet with me means we can support you as you grow together as a couple. I believe a healthy marriage starts with honesty because life will change as you journey together.

Prior to your wedding I also recommend that all couples meet with a licensed marriage counselor once or twice. All couples hit hard times and it is good to know a marriage counselor and to know what counseling is like when you need that in your future life together. If you need recommendation I am happy to help you find good counselors in our community.

I look forward to supporting you both as we celebrate your relationship.

## Invitations

The name and address of the church is:  
Shiloh United Methodist Church  
1810 Shiloh Road  
Billings, MT 59106



## Music

The Church Administrator or Administrative Assistant can provide the name and contact information for the Church pianists/soloists. However, you may involve other musicians if you choose. All musical fees are arranged with and paid directly to the musicians.

Since a wedding is a service of worship, please use care in selecting your music. While the music should be consistent with the religious character of matrimony, both sacred and secular are permissible. **Musical selections must be confirmed by Shiloh's pastor.**

## Flowers, Decorations and Candles, Etc.

Arrangements for all flowers and decorations are the responsibility of the couple.

The church has candelabras, etc. that may be used and decorated prior to the service provided there are not scheduling conflicts. Standard size candles fit our candelabras and are not provided. *The wedding couple assumes liability for the candelabras, etc. upon removal from the Church.* The use of candles is limited to the Altar area only.

After scheduling with the Church Administrator or Administrative Assistant, the church may be decorated a few hours before the ceremony. **Please note: Shiloh is an open church and we assume no responsibility or liability for anything left unattended prior to the start of the ceremony.**

## Photographs

We encourage the taking of photos before the ceremony. Pictures are allowed during the ceremony, unless prohibited by your professional photographer.

Videotaping may be done from the balcony. However, please limit it to one adult. (It is challenging to get to that area).

