

Shiloh UMC Position Description

Position Title: Worship Service Accompanist

Reports to: Administratively accountable to the pastor; ultimately responsible to the Staff Parish Relations Committee

FLSA Status: Non Exempt

A. General Summary and Purpose

This position provides accompaniment for the music program of the church in a manner that enhances the spirit of worship and assists the congregation in praising and serving God.

B. Responsibilities/Major Position Duties

1. Performs quality music for all components of all scheduled worship services per direction from the pastor.
2. May provide accompaniment for rehearsals of the choir(s) and other musical ensembles, depending on the staffing at SUMC.
3. Coordinates with the pastor and music director on any accompaniment needs, schedules, or special requests.
4. Continues own musicianship growth maintaining music proficiency.
5. Arranges for own replacement when absent.
6. Attends mutually scheduled meetings called by the pastor or by the Staff Parish Relations Committee to review position duties or development.
7. Provides an hourly breakdown of activities by the first Sunday of each month to the Pastor with copies for the Chair of SPRC Ministries on activities.

C. Knowledge Required and Personal Qualifications

1. Ability to play the accompaniment instrument proficiently including the ability to sight read music is required. Ability to improvise and transpose to different keys is preferred.
2. Knowledge of the genre of church music.
3. Knowledge of choir rehearsal techniques.

D. Contacts Within/Outside of the Church

Position must coordinate with all worship ministry staff and volunteers for worship services.

E. Work Schedule

This is dependent on the Position responsibilities. To be determined each year, dependent on the church's resources and the staffing at SUMC.

F. Supervision Exercised

Not applicable

G. Work Environment

Most work is in a normal worship environment where the noise level in the work environment and worship space is usually moderate. The employee will work with various and diverse groups of people, with continuous moderate to high attention to detail and deadlines.

H. Physical Effort

The employee is regularly required to talk, hear, stand, sit and reach with hands and arms. Specific vision abilities required by this Position include close vision and the ability to adjust focus.

I. Responsibilities and Expectations from the Personnel Manual

The above lists responsibilities and duties of this particular position. In addition there are responsibilities and expectations listed in the Personnel Manual for which any employee is required to adhere. The official copy of the Personnel Manual resides in the Church Office.

_____ Employee	_____ Date
_____ SPRC Chairman	_____ Date
_____ SPRC	_____ Date
_____ SPRC	_____ Date
_____ SPRC	_____ Date