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Sanitizing Procedures for Groups

For full plan details, visit our website – shilohbillings.church/covid-19

CHECKLIST FOR SANITIZING AREAS DURING AND AFTER GROUP USE:

BEFORE USE:

- ✓ Groups must request approval from the Pastor/Church Office when they want to resume meeting & must agree to safety guidelines.
- ✓ Group size – None (Stay at Home); 10 or Fewer (Phase I); 50 or Fewer (Phase II); As needed (Phase III)

DURING USE:

- ✓ Limit areas of use while in the building (front doors, Fellowship Hall, Padget-Goodman, restrooms)
- ✓ All non-family members must stay 6 ft apart, wear masks, and refrain from physical contact.
- ✓ May not serve/consume food or beverages in the church building.
- ✓ Leave doors and windows propped open while meeting.

AFTER USE:

- ✓ Must sanitize the areas used before leaving:
 - Use the supplies in the basket in the Fellowship Hall and Padget-Goodman to perform cleaning.
 - Put on gloves
 - Use HDQ Neutral Spray (pink solution) on all surfaces in the area (even on fabric)
 - Allow to air dry
 - Use Clorox wipes on all door handles as you leave the area.
 - To exit the front door:
 - Use a gloved hand to press the Handicap switch to activate the front door
 - Toss the gloves and Clorox wipe in the trash around the corner
 - Exit the front door before it closes
 - Lock the front door (if applicable)